

Notification No.
RRC/CR/AA1/2017
Date: 31/10/2017

CENTRAL RAILWAY RAILWAY RECRUITMENT CELL,
Chief Project Manager (Conv)'s
Office Building, Wadibunder,
P. D'Mello Road,
Mumbai - 400 010



NOTIFICATION

Engagement of Apprentices under the Apprentices Act 1961 over Central Railway.

Opening of Online Application	Date and time of closing of Online Application
01/11/2017 11:00 hrs.	30/11/2017 17:00 hrs.

ONLINE applications are invited from interested candidates for engagement of Act Apprentices for imparting training under the Apprentice Act 1961 in the designated trades at Workshops/Units in the jurisdiction of Central Railway against 2196 slots. Applications complete in all respects should be submitted only ONLINE till 17:00 hrs. of the closing date.

1. Candidates should note and take cognizance of the fact that this is a Centralized Notification for engagement of Act Apprentices under the Apprentices Act 1961 for Central Railway Units and Railway Recruitment Cell, Central Railway (RRC/CR) has been nominated as nodal agency for obtaining ONLINE applications from candidates and preparation of their merit list. Candidates can submit their applications ONLINE only on RRC's website www.rrccr.com

2. After preparation of merit list, the same will be advised to respective Divisions/Units on Central Railway. Document verification and medical examination will be held in opted Divisions/Units, as per the Cluster as mentioned in the Candidate's applications.

3. Candidates must note that no centralized merit list will be formed.

4. **MODE OF SELECTION:**

4.1 Selection will be on the basis of merit list prepared in respect of all the candidates who apply against the notification. The merit list will be prepared on the basis of percentage of marks in matriculation (with minimum 50% (aggregate marks) + ITI marks in the trade in which Apprenticeship is to be done. The panel will be on the basis of simple average of marks in the matriculation and ITI.

For the purpose of calculation of percentage of matriculation, marks obtained by the candidates **in all subjects will be reckoned and not on the basis of marks of any subject or a group of subjects.**

For the purpose of calculation of percentage of ITI marks, average marks mentioned in consolidated statement of marks for all semesters of the trade applied / marks mentioned in the Provisional National Trade Certificate issued by NCVT / SCVT, will only be reckoned.

For the purpose of calculation of percentage of marks of SSC of candidates from Board of Secondary Education Andhra Pradesh, Board of Public Examination, Kerala etc RRC will take midpoint of range of grades obtained by the candidates. After obtaining midpoints of all the attempted subjects according to grades awarded, average will be calculated treating each subject is out of 100 marks, as there is no standard method or multiplying factor for calculation of average of matriculation for such Boards.

- 4.2 In case of two candidates having the same marks, the candidates with older age shall be preferred. In case the dates of birth are also same, then the candidate who passed matriculation exam earlier shall be considered first.
- 4.3 A final merit list will be prepared cluster/unit wise, trade wise and community wise, equal to the number of slots in the descending order of percentage of marks obtained by the candidate, as stated above.
- 4.4 Candidates finally enlisted would be subject to verification of original testimonials and being found fit in appropriate Medical examination by Railways as applicable for the Workshop and for the other Units.
5. During submission of ONLINE application, a Registration number will be issued to each applicant. Candidates are advised to preserve/note their Registration Number for further stages of recruitment process/correspondence with RRC.

NOTE-I: To avoid last minute rush, candidates are advised in their own interest to submit ONLINE application much before the closing date, to avoid possible inability/failure to log on to the website of RRC on account of heavy load on the internet or website jam during last days.

NOTE-II: RRC does not accept any responsibility for the candidates not being able to submit their application within the last day on account of aforesaid reasons or any other reason.

6. Candidates have to choose only one cluster. He/she can give preference for the Units falling within the geographical jurisdiction of that cluster only. Cluster and Units are as under :

Cluster	Units
Mumbai	Carriage & Wagon (Coaching) Wadi Bunder, Mumbai
	Kalyan Diesel Shed
	Kurla Diesel Shed
	Sr.DEE(TRS) Kalyan
	Sr.DEE(TRS) Kurla
	Parel Workshop
	Matunga Workshop
	S&T Workshop, Byculla
Bhusawal	Carriage & Wagon Depot
	Electric Loco Shed, Bhusawal
	Electric Locomotive Workshop, Bhusawal
	Manmad Workshop
	TMW Nasik Road
Pune	Carriage & Wagon Depot
	Diesel Loco Shed
Nagpur	Electric Loco Shed, Ajni
	Carriage & Wagon Depot
Solapur	Carriage & Wagon Depot
	Kurduwadi Workshop

Note : Please go through the available training slots given below vis-à-vis your ITI Trade thoroughly and select the Cluster and the Units accordingly. It should not happen that you select a Cluster or unit where there is no training slot requirement for your ITI Trade. In such a situation your application may eventually become meaningless, as you would not be allowed to make any changes after the final submission. Moreover, you are also not allowed to make subsequently or multiple applications as in such an eventuality you all the applications shall be summarily rejected.

7. Apprentices will be engaged in the following trades:

MUMBAI CLUSTER												
CARRIAGE & WAGON (COACHING) WADI BUNDER, MUMBAI												
S. No.	Break-up of training slot										ITI pass in trade to be eligible for consideration	Trg period
	Trades	UR	OBC	SC	ST	TOTAL	OH	VH	HH	Ex.		
1	Fitter	92	49	27	14	182	2	1	2	5	Fitter	1 year
2	Welder	3	2	1	0	6					Welder / Welder (Gas & Electric)	1 year
3	Carpenter	13	4	3	2	22	1			1	Carpenter	2 years
4	Painter (General)	12	6	4	2	24	1			1	Painter (General)	1 year
5	Tailor (General)	9	5	3	1	18					1. Cutting & Tailoring 2. Cutting & Sewing	1 year
	TOTAL	129	66	38	19	252	4	1	2	7		
KALYAN DIESEL SHED												
1	Electrician	5	3	2	1	11					Electrician	1 year
2	Machinist	1				1					Machinist	1 year
3	Welder	1				1					Welder / Welder (Gas & Electric)	1 year
4	Programming & Systems Administration Assistant	2	1	1		4					Computer Operator & Programming Assistant	1 year
5	Mechanic Diesel	15	8	5	2	30	1			1	Mechanic (Diesel)	2 years
6	Laboratory Assistant (CP)	2	1			3					Laboratory Assistant (CP)	1 year
	TOTAL	26	13	8	3	50	1			1		
KURLA DIESEL SHED												
1	Electrician	12	6	4	2	24	1			1	Electrician	1 year
2	Mechanic Diesel	16	10	4	2	32	1			1	Mechanic (Diesel)	2 years
	TOTAL	28	16	8	4	56	2			2		

MUMBAI CLUSTER												
S. No.	Break-up of training slot										ITI pass in trade to be eligible for consideration	Trg period
	Trades	UR	OBC	SC	ST	TOTAL	OH	VH	HH	Ex.		
SR.DEE(TRS) KALYAN												
1	Fitter	31	17	9	5	62	1		1	2	Fitter	1 year
2	Turner	5	3	1	1	10					Turner	1 year
3	Welder	5	3	1	1	10					Welder/ Welder (Gas & Electric)	1 year
4	Electrician	31	17	9	5	62	1		1	2	Electrician	1 year
5	Machinist	3	1	1		5					Machinist	1 year
6	Instrument Mechanic	3	1	1		5					Instrument Mechanic	1 year
7	Laboratory Assistant (CP)	3	1	1		5					Laboratory Assistant (CP)	1 year
8	Electronics Mechanic	11	5	3	1	20	1			1	Electronics Mechanic	1 year
	TOTAL	92	48	26	13	179	3		2	5		
SR.DEE(TRS) KURLA												
1	Fitter	46	24	13	7	90	1	1	1	3	Fitter	1 year
2	Turner	3	2	1		6					Turner	1 year
3	Welder	1	1	1		3					Welder / Welder (Gas & Electric)	1 year
4	Electrician	47	25	14	7	93	1	1	1	3	Electrician	1 year
	TOTAL	97	52	29	14	192	2	2	2	6		
PAREL WORKSHOP												
1	Fitter	10	4	4	1	19	1			1	Fitter	1 year
2	Machinist	8	1	1	2	12	1				Machinist	1 year
3	Sheet Metal Worker	4	2	2		8				1	Sheet Metal Worker	2 years
4	Welder	11	6	2	8	27	1			1	Welder / Welder (Gas & Electric)	1 year
5	Electrician	16	6	3	10	35	1			1	Electrician	1 year
6	Winder (Armature)	3			1	4	1			1	Electrician	1 year
7	Mechanic Machine Tools Maintenance	13	3	2	5	23	1			1	Mechanic Machine Tools Maintenance	1 year
8	Tool & Die maker	31	8	3	10	52	2			2	Tool & Die maker	1 year
9	Mechanic (Motor Vehicle)	4			1	5	1				Mechanic (Motor Vehicle)	1 year
10	Mechanic Diesel	43	13	5	28	89	2			3	Mechanic (Diesel)	2 years
	TOTAL	143	43	22	66	274	11			11		

MUMBAI CLUSTER												
S. No.	Break-up of training slot										ITI pass in trade to be eligible for consideration	Trg period
	Trades	UR	OBC	SC	ST	TOTAL	OH	VH	HH	Ex.		
MATUNGA WORKSHOP												
1.	Machinist	13	2	3	2	20	1			1	Machinist	1 year
2.	Mechanic Machine Tool Maintenance	23	3	5	3	34	1		1	2	Mechanic Machine Tool Maintenance	1 year
3.	Fitter	90	21	21	11	143	2		2	4	Fitter	1 year
4.	Carpenter	59	18	9	5	91	1		1	2	Carpenter	2 years
5.	Welder	25	12	7	4	48	1		1	2	Welder / Welder (Gas & Electric)	1 year
6.	Painter (General)	17	5	2	3	27	1			1	Painter (General)	1 year
7.	Electrician	42	21	13	7	83	1		1	2	Electrician	1 year
	TOTAL	269	82	60	35	446	8		6	14		
S&T WORKSHOP, BYCULLA												
1	Fitter	10	3	1	7	21	1			1	Fitter	1 year
2	Turner	3	1		2	6					Turner	1 year
3	Machinist	3	1		1	5					Machinist	1 year
4	Welder	4	1		2	7					Welder	1 year
5	Programming & Systems Administration Assistant	3	1		2	6					Computer Operator & Programming Assistant	1 year
6	Information Technology & Electronic System Maintenance	1			1	2					Information Technology & Electronic System Maintenance	1 year
7	Electrician	2			1	3					Electrician	1 year
8	Painter (General)	2	1		1	4					Painter (General)	1 year
	TOTAL	28	8	1	17	54	1			1		
BHUSAWAL CLUSTER												
CARRIAGE & WAGON DEPOT												
1	Fitter	35	18	10	8	71	3			2	Fitter	1 year
2	Welder	5	2	0	1	8					Welder / Welder (Gas & Electric)	1 year
3	Machinist	2				2					Machinist	1 year
	TOTAL	42	20	10	9	81	3			2		

S. No.	Break-up of training slot										ITI pass in trade to be eligible for consideration	Trg period
	Trades	UR	OBC	SC	ST	TOTAL	OH	VH	HH	Ex.		
ELECTRIC LOCO SHED, BHUSAVAL												
1	Fitter	17	7	4	2	30					Fitter	1 year
2	Electrician	19	8	6	3	36	1			1	Electrician	1 year
3	Welder	1		1		2					Welder / Welder (Gas & Electric)	1 year
	TOTAL	37	15	11	5	68	1			1		
ELECTRIC LOCOMOTIVE WORKSHOP, BHUSAVAL												
1	Electrician	28	15	4	4	51	2			2	Electrician	1 year
2	Fitter	19	11	6	4	40	2			1	Fitter	1 year
3	Welder	3	1			4					Welder / Welder (Gas & Electric)	1 year
4	Programming & Systems Administration Assistant	1				1					Computer Operator & Programming Assistant	1 year
	TOTAL	51	27	10	8	96	4			3		
MANMAD WORKSHOP												
1	Fitter	12	6	4	2	24	1			1	Fitter	1 year
2	Turner	2	1			3					Turner	1 year
3	Machinist	4	2	1		7					Machinist	1 year
4	Welder	4	2	1		7					Welder / Welder (Gas & Electric)	1 year
5	Mechanic (Motor vehicle)	1				1					Mechanic (Motor vehicle)	1 year
6	Mechanic Diesel	2	1	1		4					Mechanic (Diesel)	2 years
7	Painter (General)	1	1			2					Painter (General)	1 year
	TOTAL	26	13	7	2	48	1			1		
TMW NASIK ROAD												
1.	Fitter	5	3	1		9					Fitter	1 year
2.	Machinist	2	1			3					Machinist	1 year
3.	Welder	4	1	1		6					Welder / Welder (Gas & Electric)	1 year
4.	Electrician	13	7	4	2	26	1			1	Electrician	1 year
5.	Carpenter	1	1			2					Carpenter	2 years
6.	Mechanic Diesel	1	1			2					Mechanic (Diesel)	2 years
	TOTAL	26	14	6	2	48	1			1		

S. No.	Break-up of training slot										ITI pass in trade to be eligible for consideration	Trg period
	Trades	UR	OBC	SC	ST	TOTAL	OH	VH	HH	Ex.		
PUNE CLUSTER												
CARRIAGE & WAGON DEPOT												
1	Fitter	9	5	3	2	19	1			1	Fitter	1 year
2	Machinist	2	1			3					Machinist	1 year
3	Welder	2	1			3					Welder / Welder (Gas & Electric)	1 year
4	Painter (General)	1	1			2					Painter (General)	1 year
5	Carpenter	2	1			3					Carpenter	2 years
	TOTAL	16	9	3	2	30						
DIESEL LOCO SHED												
1	Mechanic Diesel	28	15	8	4	55	2			2	Mechanic (Diesel)	2 years
2	Electrician	28	15	8	4	55	2			2	Electrician	1 year
3	Welder	4	2	1	1	8					Welder / Welder (Gas & Electric)	1 year
4	Machinist	1	1			2					Machinist	1 year
5	Painter (General)	1				1					Painter (General)	1 year
	TOTAL	62	33	17	9	121	4			4		
NAGPUR CLUSTER												
ELECTRIC LOCO SHED, AJNI												
1	Electrician	17	9	5	2	33	1			1	Electrician	1 year
2	Electronics Mechanic	8	4	2	1	15					Electronics Mechanic	1 year
	TOTAL	25	13	7	3	48	1			1		
CARRIAGE & WAGON DEPOT												
1	Fitter	27	14	6	4	51		2		2	Fitter	1 year
2	Painter (General)	1				1					Painter (General)	1 year
3	Welder	3	1		1	5					Welder / Welder (Gas & Electric)	1 year
4	Carpenter	1	1			2					Carpenter	2 years
	TOTAL	32	16	6	5	59		2		2		
SOLAPUR CLUSTER												
CARRIAGE & WAGON DEPOT												
1	Fitter	28	14	7	5	54	2			2	Fitter	1 year
2	Carpenter	2				2					Carpenter	2 years
3	Machinist	2	2			4					Machinist	1 year
4	Welder	5	1	1	1	8					Welder / Welder (Gas & Electric)	1 year
5	Painter (General)	2	1			3					Painter (General)	1 year
6	Mechanic Diesel	1	1			2					Mechanic (Diesel)	2 years
	TOTAL	40	19	8	6	73	2			2		

S. No.	Break-up of training slot										ITI pass in trade to be eligible for consideration	Trg period	
	Trades	UR	OBC	SC	ST	TOTAL	OH	VH	HH	Ex.			
<u>KURDUWADI WORKSHOP</u>													
1	Fitter	4	2	1		7						Fitter	1 year
2	Machinist	3	1	1		5						Machinist	1 year
3	Welder	2	1	1		4						Welder / Welder (Gas & Electric)	1 year
4	Carpenter		1	1		2						Carpenter	2 years
5	Painter (General)	2	1			3						Painter (General)	1 year
	TOTAL	11	6	4		21							

NB : PWD means Person with Disability and Ex. means Ex-Servicemen. Seats of PWD and Ex-Servicemen in the above tables are not separate, but included in the total number of seats.

The number of training slots shown in this Notification are provisional and the same are liable to increase or decrease depending upon the actual needs of the administration at the time of finalization of selection.

When the prescribed number of persons belonging to the Scheduled Castes are not available, it will be filled by ST candidates. For ST slots, in case ST candidates are not available, they will be filled by SC candidates. If the prescribed training slots for SC/ST candidates cannot be filled even in the above given manner, then the training slots so lying unfilled will be filled by persons not belonging to the Scheduled Castes or the Scheduled Tribes i.e. Unreserved candidates. Similarly, the seats remaining unfilled by OBC candidates will be filled by candidates of unreserved category.

8. **ELIGIBILITY CONDITIONS**

8.1 The candidates should have completed 15 years of age and should not have completed 24 years of age as on 01-11-2017.

8.2 Upper age limit is relaxable by 05 years in case of SC/ST candidates, 3 years in case of OBC candidates.

Accordingly for different communities, the eligible Date of Birth range shall be as follows :

Community	Candidate should be born between (both dates inclusive)
UR	01/11/2002 to 01/11/1993
SC	01/11/2002 to 01/11/1988
ST	01/11/2002 to 01/11/1988
OBC	01/11/2002 to 01/11/1990

8.3 For Persons with Disability, upper age limit is relaxed by 10 years.

8.4 Upper age limit is relaxable by up to additional 10 years for ex-servicemen to the extent of service rendered in Defence Forces plus 03 years provided they have put in a minimum of 6 months service at a stretch, except Ex-servicemen who have already joined the Govt. service on Civil side after availing the servicemen status for the purpose of their engagement. However, regardless of community, Ex-servicemen will be considered against the Ex-servicemen

quota, if available. If UR vacancies are not available then only Ex. serviceman belonging to those particular communities where vacancies are available will be considered against the ex-servicemen quota.

- 8.5 The candidates who want to avail the benefit of reservation of SC/ST, must produce his/her Caste certificate on Central Government format issued by appropriate authority according to Annexure-I at the time of Document Verification. Similarly, the candidates who want to avail the benefit of reservation of OBC, must produce Caste certificate and Non-Creamy Layer Certificate issued on or after 1/4/2017 on Central Government format by appropriate authority as per sample Annexure-II at the time of Document Verification.
- 8.6 The candidates who want to avail the benefit of reservation of Ex-servicemen and Armed Forces Personnel, must produce Discharge certificate and in case of children of Ex-servicemen and children of Armed Forces Personnel, they must produce discharge certificate or Armed Forces serving certificate respectively (as the case may be) of his/her parents at the time of document verification.

9. **EX-SERVICEMEN**

- 9.1 An Ex-servicemen candidate selected under the reservation provided for them is to be placed in the appropriate category viz. UR/SC/ST/OBC to which he belongs. Ex-servicemen, their children and children of Armed Force personnel will be engaged for Apprenticeship as per details mentioned below:
- a) Children of deceased/disabled Ex-servicemen including those killed/disabled during peace time.
 - b) Children of Ex-servicemen
 - c) Children of Serving Jawans
 - d) Children of Serving Officer
 - e) Ex-Servicemen

10. **MINIMUM EDUCATIONAL QUALIFICATION**

- 10.1 The candidate must have passed 10th class examination or its equivalent (under 10+2 examination system) with minimum 50% marks, in aggregate, from recognized Board and also possess National Trade Certificate in the notified trade issued by the National Council for Vocational Training or Provisional Certificate issued by National Council for Vocational Training / State Council for Vocational Training.

11. **PAYMENT OF FEES**

- 11.1 Application fees (Non-refundable) – Rs.100/-
- 11.2 Fee payment will have to be made online through payment gateway as part of online application process as under:
- Once the online application is complete in all respects at RRC/CR's website www.rccr.com, candidates will be directed to payment gateway of SBI's website to make payment.
 - Once the payment is successfully done, candidates will be redirected to RRC/CR's website to complete the application process and download the application form.

- In case the candidates tried to make payment before and come across some issues like loss of internet connection due to which the fee amount has been deducted from their Account/Debit/Credit Card but still unable to download the application, please click on “Verify Payment” button to reconfirm the same from the Payment gateway.
- 11.3 After ensuring the correctness of the particulars of the application form candidates are required to pay fees through the payment gateway integrated with the online application. No change/edit will be allowed thereafter.
- 11.4 The payment can be made by using debit card / credit card / Internet Banking / SBI Challan etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
- 11.5 On successful completion of the transaction, e-receipt with the date entered by the candidate will be generated, which should be printed and retained by the candidate.
- 11.6 If the online transaction is not successfully completed, please login again and make payment online.
- 11.7 No fee is required to be paid by SC/ST/PWD/Women candidates.

12. **STANDARDS OF FITNESS FOR THE PERSON WITH DISABILITY**

12.1 Only Loco motor or Cerebral palsy (OH) who suffers from not less than 40% of relevant disability and Hearing Handicapped (HH) having 60 decibels or more in the better ear in the conversational range of frequency are eligible to apply.

12.2 For Loco motor or Cerebral palsy (OH)

TRADES	Disability Requirement
Mechanic (Diesel)	Upper limb partially damaged (little finger & ring finger) can be accommodated for both hands Lower limb partially damaged only one side can be accommodated
Electrician	Partially lower limb candidates can be accommodated
Welder (Gas & Electric)	A person without leg and without three finger of one hand can be accommodated
Machinist	Only small finger damaged can join
Painter (General)	One upper and lower limb partially damaged
Fitter	Lower limb partially damaged from one side can join
Carpenter	One upper and lower limb partially damaged
Electronics Mechanic	Without legs or leg
Tool & Die maker	Lower limb partially damaged only one side can be accommodated Small finger of each hand damaged can be accommodated
Mechanic (Motor Vehicle)	Upper limb partially damaged (little finger & ring finger) can be accommodated for both hands Lower limb partially damaged only one side can be accommodated
Turner	Lower limb partially damaged from one side can join

TRADES	Disability Requirement
Sheet Metal Worker	Both lower limb damaged can be accommodated
Instrument Mechanic	With one lower limb partially damaged can be accommodated
Laboratory Assistant (CP)	With one lower limb partially damaged can be accommodated
Programming & Systems Administration Assistant	Both lower limbs

12.3 For the purpose of visually handicap (VH) candidates, definition of VH disabilities are as under:

- a) **Blindness**
“Blindness” refers to a condition where a person suffers from any of the following condition, namely:
 - i) Total absence of sight, or
 - ii) Visual acuity not exceeding 6/60 or 20/2000 (snellen) in the better eye with correcting lens;
 - iii) Limitation of the field of vision subtending an angle of 20 degrees or worse.
- b) **Low vision (VH)**
 - a) “Person with low vision” means a person with impairment of visual functioning even after treatment or standard refractive corrections but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

12.4 Person with Disability (PWD) who wants to avail the benefit of reservation must produce a disability certificate issued by a competent authority (i.e. Medical Board duly constituted by the Central or State Government including one specialist in the particular field for assessing disability). Disability certificate should be strictly as per the annexure-III / IV / V / VI attached.

12.5 Other than abovementioned Persons with Disabilities (PWD) candidates should not apply as PWD, and, they will not be eligible for such concessions/facilities.

13. **HOW TO APPLY**

13.1 Candidates are required to apply ONLINE by visiting www.rrccr.com. Detailed instructions for filling up ONLINE applications will be available on the website.

13.2 Candidates are required to log on to the RRC/CR website www.rrccr.com provided for filling ONLINE applications and fill up the personal details/BIO-DATA etc carefully.

NOTE-I: Candidates should be in possession of Aadhaar Card. At the time of registration, candidates have to fill 12 digit Aadhaar Card number. The candidates not having Aadhaar number and have enrolled for Aadhaar but have not received Aadhaar Card can enter 28 digit Aadhaar Enrolment ID printed on the Aadhaar Enrolment slip.

This provision is applicable to the candidates of all states and Union Territories except the state of Jammu and Kashmir, Meghalaya and Assam.

Applicants from these states can enter in the online application form, their voter ID number, valid passport number, driving license number or any other valid Government identity card at the time of online application.

Candidates have to produce original Aadhaar card or document mentioned above, at the time of document verification.

NOTE-II: Candidates should ensure their name, father's name, date of birth should exactly match as recorded in Matriculation or equivalent certificate. Any deviation found during Document Verification will lead to cancellation of candidature and also debarment.

NOTE-III: Candidates are advised to indicate their active mobile number and valid e-mail ID in the ONLINE application and keep them active during the entire engagement process as all important messages will be sent by email/SMS which will be treated as deemed to have been read by the candidates.

- 13.3 Candidates have to choose only one cluster and within that cluster he can give units in order of preference.
- 13.4 Candidates trying to submit more than one application with different particulars like Name/Father's name/Community/Photo(face)/ educational and/or technical qualification etc. or with different Email ID/Mobile Number are informed that all such applications will be summarily rejected.
- 13.5 Candidates have to keep printouts of their Online application. If found eligible, he/she will be called for Document Verification and the print out of Online application is required to be produced at the time of Document Verification.

14. **SCANNED PHOTOGRAPH/SOFT COPY OF PHOTOGRAPH**

- 14.1 Candidates are required to upload their colour photograph (size 3.5 cm x 3.5 cm taken not later than three months from the date of application in colour, JPG/JPEG format, 100 DPI, size of the file should be between 20 kb-70 kb) with clear front view of the candidate without cap and sunglasses. Candidates may note that RRC may, at any stage, reject the applications for uploading old/unclear photograph or for any significant variations between photograph uploaded in the Application Form and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing at the time of Document Verification.

15. **SCANNED SIGNATURE/SOFT COPY OF IMAGE OF SIGNATURE**

Candidates are also required to upload their signature (size 3.5 cm x 3.5 cm, JPG/JPEG format, 100 DPI, size of the file should be between 20 kb - 30kb).

16. **DOCUMENTS TO BE UPLOADED**

Candidates are required to upload the legible scanned copy of following documents:

- 16.1 SSC (Standard 10th) or its equivalent mark sheet.

- 16.2 Certificate for proof of date of birth (Standard 10th or its equivalent certificate or mark sheet indicating date of birth or school leaving certificate indicating date of birth).
- 16.3 Consolidated mark sheet for all semesters of the trade in which applied / Provisional National Trade Certificate indicating marks.
- 16.4 National Trade Certificate issued by NCVT or Provisional National Trade Certificate issued by NCVT /SCVT.
- 16.5 Caste certificate for SC/ST/OBC candidates, wherever applicable.
- 16.6 Disability certificate, in case of PWD candidate.
- 16.7 Discharge certificate / Serving certificate, in case of candidates applied against Ex-Servicemen quota.

Production of original documents, as stated above, on the day of document verification is mandatory without which they will not be allowed to appear in the document verification. Certificates in languages other than English or Hindi should be accompanied by an attested translation in English/Hindi.

17. **LAST DATE FOR RECEIPT OF APPLICATION**

- 17.1 The ONLINE application, complete in all respect, can be submitted through ONLINE process to RRC up to 30/11/2017 till 17.00 hrs. No physical copy of the application is required to be sent to RRC. Even if it is received, no cognizance will be given to it.

18. **TRAINING PERIOD & STIPEND**

- 18.1 Act Apprentices will be paid stipend at the minimum rate as per the provision of Rule 11(1) of Apprenticeship Rules, 1992 (Revised stipend rate as per notification No. G.S.R.680(E) dated 22/9/2014).

i.	During the first year of training	70% of minimum wage of semi-skilled workers notified by the respective State or Union Territory
ii.	During the second year of training	80% of minimum wage of semi-skilled workers notified by the respective State or Union Territory
iii.	During the third and fourth year of training	90% of minimum wage of semi-skilled workers notified by the respective State or Union Territory

Note: Where the minimum rate of wage for a trade is not notified by the State Government or Union Territory, then, the maximum of minimum wages of the Scheduled Employment notified by such State Government or Union Territory for semi-skilled workers shall be taken into account for paying the stipend in respect of the trade.

Rates are liable to change as per rules and directives issued by Railway Board from time to time.

18.2 No Hostel accommodation will be provided and selected candidates will have to make their own arrangement during their training as per Apprentice Act 1961 and they will be released on completion of the training.

19. **AGREEMENT OF TRAINING**

19.1 Before commencement of the Apprenticeship training in the designated trade, the selected candidate has to enter into a Contract of Apprenticeship Training with the following provisions:

19.2 Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the contract (as notified under the Apprenticeship Rules 1992), candidate will be paid apprentice compensation as prescribed.

19.3 In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and conditions of the contract (as notified under the Apprenticeship Rules 1992), the candidate/surety has to pay such amount as is determined by the Apprenticeship Adviser as and towards the cost of training.

19.4 It is not obligatory on the part of employer to offer any employment to the passed out trade apprentice on completion of the period of Apprenticeship Training in his establishment nor shall it be obligatory on the part of the Apprentice to accept an employment under the employer.

19.52 In case the selected candidate is minor then, his/her guardian has to enter into a Contract of Apprenticeship with the employer.

20. **MEDICAL FITNESS**

20.1 A person shall be eligible for being trained under the Apprentices Act, 1961 and Apprenticeships Rules, 1992, as amended from time to time, if he or she satisfies the minimum standards of physical fitness as prescribed in the aforesaid Act and Railway medical standards prescribed for imparting training to the relevant trades which will be certified by a Railway Doctor.

20.2 The selected candidates will have to pass the prescribed medical examination and physical fitness before engagement, for which the candidates will have to pay a sum of Rs. 24/- towards medical examination fee.

21. **HELP DESK**

21.1 For any problems in the Online submission and printing of Application, call on 9167227205 & 9167227071 from 10:00 a.m. to 17:00 p.m. (except Sundays and Holidays)

22. **IMPORTANT INSTRUCTIONS**

22.1 The decision of the Railway administration in all matters relating to eligibility, acceptance or rejection of the applications and mode of selection shall be final.

22.2 Imparting Training in Railway will not confer any right to the candidates for their absorption in Railway after successful completion of training. In terms of para-10 of Schedule V of the Apprenticeship Rules, 1991, notified on 15.07.92 by the Ministry of Labour, it shall not be obligatory on the part of the employer to offer any employment to the Apprentice on completion of period

of his/her apprenticeship training in his / her establishment. It shall not be obligatory on the part of the apprentice to accept an employment under the employer. Imparting Training in Railway will not confer any right to the candidates for their absorption in Railway after completion of Training.

- 22.3 No correspondences for engagement will be entertained.
- 22.4 CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATURE AND NO CORRESPONDENCE WILL BE ENTERTAINED IN THE MATTER.
- 22.5 Before applying, the candidates should ensure that he/she fulfils the eligibility and other criteria. If erroneously engaged, such candidates shall be summarily dismissed without notice at any stage.
- 22.6 Candidature of the candidate shall be cancelled if he/she fails to produce the required original testimonials for verification or any other discrepancy noticed.
- 22.7 If it is noticed by the Railway administration that the candidate has furnished wrong/fake Certificates / false certificates, the Railway administration reserves the right to discharge the candidate / selected candidate at any stage without notice, even after his/her selection to undergo training.
- 22.8 The Railway administration do not undertake any responsibility for sending reply to the candidates not selected or not called for. No correspondence in respect of the application submitted shall be entertained or replied by this office to any individual or organization.
- 22.9 The Railway administration will not be responsible for any printing error.
- 22.10 No daily allowance / conveyance allowance or travelling allowance will be paid to the candidates called for document verification.
- 22.11 Candidates need not send any application printouts or certificates or copies to RRC by post. The candidature of the candidates will be considered only on the strength of the information furnished in the ONLINE application.
- 22.12 After selection for engagement, request of candidate to change the division/unit will not be entertained.

**Chairman/RRC
Central Railway**

FORM OF CASTE CERTIFICATE FOR SC/ST CANDIDATES

The format of the certificate to be produced by Scheduled Castes or Scheduled Tribes candidates applying for appointment to posts under the Government of India.

1. This is to certify that Shri/Smt/Kum*
 Son/Daughter* of Shri /Smt
 of village /town*
 District/Division* of state/Union
 Territory* belongs to the Caste/Tribe * which is recognized as

Scheduled Caste/Schedule Tribe* under:

The Constitution (Scheduled Castes/Scheduled Tribes) order , 1950

The Constitution (Scheduled Castes/ Scheduled Tribes) (Union Territories) order, 1951 [as amended by the Schedule Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganization Act 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976].

The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956.

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order, 1959 @ as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Dadra and Nagar Haveli) Scheduled Caste order, 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order, 1962@

The Constitution (Pondicherry) Scheduled Caste order, 1964@

The Constitution Scheduled Tribes (Uttar Pradesh) order, 1967@

The Constitution (Goa, Daman and Diu) Scheduled Caste order , 1968@

The Constitution (Goa, Daman and Diu) Scheduled Tribes order , 1968@

The Constitution (Nagaland) Scheduled Tribes order, 1970@

The Constitution (Sikkim) Scheduled Castes order, 1978@

The Constitution (Sikkim) Scheduled Tribes order, 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes order, 1989@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Act, 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991@

The Constitution (ST) orders (Amendment) Ordinance 1996

%2. Application in the case of Scheduled Caste/Scheduled Tribe Persons who have migrated from one State/Union Territory Administration

This certificate is issued on the basis of Scheduled Caste/Scheduled Tribe certificate issued to Shri/Smt/*
 Father/Mother of Shri /Smt./Kum*
 of village /town* District/Division*
 of state/Union Territory* who belongs to the
 Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe in State/Union
 Territory* issued by the dated

%3. Shri/Smt/Kum* and/ or his/her * family, ordinarily reside(s) in
 village/town* of District/ Division* of the State/Union Territory* of

Signature

Designation

.....

(With seal of office)

Place

Date

(*) Please delete the words which are not applicable

(@) Please quote specific presidential Order

(%) Delete the Paragraph which is not applicable.

Note: The term* ordinarily resides* used will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

** List of authorities empowered to issue Caste/Tribe certificates:

- i. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- ii. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- iii. Revenue Officers not below the rank of Tehsildar.
- iv. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

Note: ST candidates belonging to Tamilnadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

The format of the certificate to be produced by OTHER BACKWARD CLASSES (OBC) applying for appointment to posts under the Government of India.

This is to certify that Shri/Smt/Kum*
Son/Daughter* of Shri/Smt
..... of village /town*
..... District in State belongs to the
..... community which is recognized as backward class under
..... : (indicates Sub-caste)

- 1) Resolution No.12011/68/93-BCC(C) dated 10th September 1993, published in the Gazette of India – Extraordinary – part 1 Section 1, No.186 dated 13th September 1993.
- 2) Resolution No.12011/9/94-BCC dated 19th October 1994, published in the Gazette of India – Extraordinary – part 1 Section 1, No.163 dated 20th October 1994.
- 3) Resolution No.12011/7/95-BCC dated 24th May 1995, published in the Gazette of India – Extraordinary – part 1 Section 1, No.88 dated 25th May 1995.
- 4) Resolution No.12011/44/96-BCC dated 6th December 1996, published in the Gazette of India – Extraordinary – part 1 Section 1, No.210 dated 11th December 1996.
- 5) Resolution No.12011/68/93-BCC published in the Gazette of India – Extraordinary No.129 dated 8th July 1997.
- 6) Resolution No.12011/12/96-BCC published in the Gazette of India – Extraordinary No.164 dated 1st Sept. 1997.
- 7) Resolution No.12011/99/94-BCC published in the Gazette of India – Extraordinary No.236 dated 11th Dec 1997.
- 8) Resolution No.12011/13/97-BCC published in the Gazette of India – Extraordinary No.239 dated 3rd Dec.1997.
- 9) Resolution No.12011/12/96-BCC published in the Gazette of India – Extraordinary No.166 dated 3rd Aug.1998.
- 10) Resolution No.12011/68/93-BCC published in the Gazette of India – Extraordinary No.171 dated 6th Aug.1998.
- 11) Resolution No.12011/68/98-BCC published in the Gazette of India – Extraordinary No.241 dated 27th Oct.1999.
- 12) Resolution No.12011/88/98-BCC published in the Gazette of India – Extraordinary No.270 dated 6th Dec.1999.
- 13) Resolution No.12011/36/99-BCC published in the Gazette of India – Extraordinary No.71 dated 4th April 2000.

Shri/Smt/Kum* and /or his/her * family ordinarily reside(s) in the District of the State. This is also to certify that he/she* **does not belong** to the persons/sections (**Creamy Layer**) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No.36012/22/93- Estt (SCT) dated 8/9/1993) and modified vide Government of India, Department of Personnel and Training O.M. No. 36033/3/2004/Estt.(RES.) dated 09.03.2004.

(*) Please delete the words which are not applicable

District Magistrate/
Dy. Commissioner Etc.
(With seal of office)

Place
Date

(*) Please delete the words which are not applicable

a. The term "Ordinarily reside(s)" used will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

b. Where the certificates are issued by Gazetted Officers of the Union Government or State Governments, they should be in the same form but countersigned by the District Magistrate or Dy. Commissioner (Certificate issued by Gazetted Officers and attested by District Magistrate/Deputy Commissioner are not sufficient)

c. The OBC certificate from the authorities only will be accepted:-

- 1 District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate)/ * Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate.
- 2 Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- 3 Revenue Officers not below the rank of Tehsildar.
- 4 Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**Form-II
Disability Certificate
(In cases of amputation or complete permanent paralysis of limbs
and in cases of blindness)
(See rule 4)**

**(NAME AND ADDRESS OF THE MEDICAL AUTHORITY
ISSUING THE CERTIFICATE)**

Recent Attested photograph (showing face only) on the person with disability	PP size size
---	--------------------

Certificate No. _____

Date: / /

This is to certify that I have carefully examined
Shri/Smt./Kum _____
Son/wife/daughter of Shri _____
Date of Birth _____ Age _____ years, male/female _____
(DD / MM / YY)
Registration No. _____ permanent resident of House No. _____
Ward/Village/ _____ Street _____
Post Office _____ District _____ State _____
whose photograph is affixed above, and am satisfied that :

(A) He/she is a case of:

- Locomotor disability
 - Blindness
- (Please tick as applicable)

(B) The diagnosis in his/her case is

(A) He/she has % (in figure).....percent
(in words) permanent physical impairment/blindness in relation to his/her.....
(part of body) as per guidelines (to be specified).

2.The applicant has submitted the following documents as proof of residence:-

Nature of Document	Date of issue	Details of authority issuing certificate.

(Signature and Seal of Authorized Signatory of
Notified Medical Authority)

Signature/Thumb impression of the person in whose favour disability certificate is issued

Form-III
Disability Certificate
(In cases of multiple disabilities)
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE
CERTIFICATE)
(See rule 4)

Recent PP size Attested photograph (showing face only) on the person with disability

Certificate No. _____

Date: / /

This is to certify that we have carefully examined
 Shri/Smt./Kum _____ son/wife/daughter of Shri
 _____ Date of Birth _____
 (DD / MM / YY)

Age _____ years, male/female _____

Registration No. _____ permanent resident of House
 No. _____

Ward/Village/ _____

Street _____

Post Office _____ District _____

State _____

whose photograph is affixed above, and are satisfied that :

(A) He/she is a Case of **Multiple Disability**. His/her extent of permanent physical Impairment/disability has been evaluated as per guidelines (to be Specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

S.No	Disability	Affected part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing imOpairment	\$		
5	Mental retardation	X		
6	Mental-illness	X		

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (to be specified), is as follows:-

In figures:- _____ percent.

In words:- _____ percent.

2. This condition is progressive/non-progressive/likely to improve/ not likely to improve.

3. Reassessment of disability is:

(i) not necessary,

or

(ii) is recommended / after _____ years _____ months, and therefore this certificate shall be valid till _____

(DD) (MM) (YY)

@ e.g. Left/Right/both arms/legs

e.g. Single eye/both eyes.

\$ e.g.: Left/Right/both ears.

4. The applicant has submitted following document as proof of residence:-

Nature of Document	Date of issue	Details of authority issuing certificate.

5. Signature and seal of the Medical Authority.

--	--	--

Name and seal of Member

Name and seal of Member

Name and seal of Member

Chairperson

Signature/Thumb impression of the person in whose favour disability certificate is issued

Form-IV
Disability Certificate
(In cases other than those mentioned in Forms-II and III)
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE
CERTIFICATE)
(See rule 4)

Recent PP size Attested photograph (showing face only) on the person with disability
--

Certificate No. _____

Date: / /

This is to certify that I have carefully examined

Shri/Smt./Kum _____

son/wife/daughter of Shri _____

Date of Birth _____

(DD / MM / YY)

Age _____ years, male/female _____

Registration No. _____ permanent resident of House
No. _____

Ward/Village/ _____ Street _____

Post _____ Office _____ District _____

State _____

whose photograph is affixed above, and am satisfied that he/she is a case of _____ disability. His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (to be specified and is shown against the relevant disability in the table below:-

S.No	Disability	Affected part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	\$		
5	Mental retardation	X		
6	Mental-illness	X		

(please strike out the disabilities which are not applicable)

2. The above condition is progressive/non-progressive/likely to improve/ not likely to improve.

3. Reassessment of disability is:

(i) not necessary,

OR

(ii) is recommended/ after _____ years _____ months, and therefore this certificate shall be valid till _____

(DD) (MM) (YY)

@ e.g. Left/Right/both arms/legs

e.g. Single eye/both eyes.

\$ e.g.: Left/Right/both ears.

4. The applicant has submitted following document as proof of residence

Nature of Document	Date of issue	Details of authority issuing certificate.

Authority)

(Authorized Signatory of notified Medical

(Name and Seal)

{ Countersignature and seal of the CMO/Medical Superintendent/ Head of Government Hospital, in case the certificate is issued by a medical authority who is not a servant government (with seal) }

Signature/Thumb impression of the person in whose favour disability certificate is issued
--

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

Note: The principal rules were published in the Gazette of India vide notification number S.O.908 (E) dated the 31st December, 1996.

**NAME & ADDRESS OF THE INSTITUTE /HOSPITAL
DISABILITY CERTIFICATE**

Certificate No.....

1. This is certified that Smt./Shri Kum*.....
son/daughter of Shri..... age.....sex Male/Female having
identification marks as below is suffering from permanent disability of following category:

A. Locomotor or cerebral palsy:

- | | |
|--|---------------------|
| (i)BL-Both legs affected but not arms. | (a)Impaired reach |
| (ii)BA-Both arms affected: | (b)Weakness of grip |
| (iii)OL-One leg affected (right or left) | (a)Impaired reach |
| | (b)Weakness of grip |
| | (c)Ataxic |
| (iv)OA-One arm affected (right or left) | (a)Impaired reach |
| | (b)Weakness of grip |
| | (c)Ataxic |
| (v)BH-Stiff back and hips(cannot sit or stoop) | |
| (vi)MW-Muscular weakness and limited physical endurance. | |

Paste here your
Recent colour
Photograph showing
the disability(The
photograph should
be attested by the
Chairperson of the
Medical Board)

Signature of candidate
in the above box below
the photograph

B. Blindness or Low Vision:

- (i)B-Blind (ii)PB-Partially Blind

(Delete the category whichever is not applicable)**C. Hearing Impairment:**

- (i)D-Deaf

- (ii)PD-Partially Deaf

2. This is certified that Smt./Shri/Kumari being unable to perform the Typing Skill Test because of his/her physical disability i.e. (indicate the category whichever is applicable) may be exempted from Typing Skill Test.
3. This condition is progressive/non-progressive/likely to improve/not likely to improve. Reassessment of this case is not recommended/is recommended after a period of.....years.....months.
4. Percentage of disability in his/her case is%
5. Smt./Shri/kum.....meets the following physical requirement for:
- | | | |
|--|-----|----|
| i. F-Can perform work by manipulating with fingers | Yes | No |
| ii. PP-Can perform work by pulling and pushing | Yes | No |
| iii. L-Can perform work by lifting | Yes | No |
| iv. KC-Can perform work by kneeling and crouching | Yes | No |
| v. B-Can perform work by bending | Yes | No |
| vi. S-Can perform work by sitting | Yes | No |
| vii. ST-Can perform work by standing | Yes | No |
| viii. W-Can perform work by walking | Yes | No |
| ix. SE-Can perform work by Seeing | Yes | No |
| x. H-Can perform work by hearing/speaking | Yes | No |
| xi. RW-Can perform work by reading and writing | Yes | No |

(Signature of Doctor) Name: Registration No. Member, Medical Board	(Signature of Doctor) Name: Registration No. Member, Medical Board	(Signature of Doctor) Name: Registration No. Member, Medical Board
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*Please delete the words which are not applicable

Place:

Date:

Counter signature of the Medical Superintendent/ CMD/
Head of Hospital (with seal)

Note: (1) According to the Persons with Disabilities (Equal Opportunities, Protection of Right and Full Participation) Rules, 1966 notified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-Section (1) and (2) of section 73 of the Persons with disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), authorities to give disability Certificate will be a Medical Board duly constituted by the Central or the State Government. The State Government may constitute a Medical Board consisting of at least three members out of whom at least one shall be a specialist in the particular field for assessing the locomotor/hearing and speech/Visual disability. (ii) The certificate would be valid for a period of 5 years of those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as 'permanent.